



M.D. OF SMOKY RIVER NO. 130
POLICY & PROCEDURES MANUAL

Section: 800

**PUBLIC
WORKS**

Policy Number: 810

POLICY TITLE: ROAD MAINTENANCE

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Ref: Form 8-B

Date Adopted by Council: March 9, 2022

Hard surfaced roads will be patched, crack-sealed and line painted as required. They will be resurfaced in accordance with the municipality's long range and annual road programs.

Gravel surfaces will be graded and repaired as required and an annual gravelling program will be carried out in accordance with the Road Gravelling Program as approved by Council

Road Classification will be as defined in the 2001 Rural Road Study

Signage will be installed in accordance with generally accepted engineering standards and the *Uniform Traffic Control Devices for Canada*.

The Municipality will keep inventory of regulatory traffic control devices within the MD and will be updated on an ongoing basis

Inspections will be carried out as follows:

1. bridges and major culverts (5 foot/1500mm diameter or greater): as per Alberta Transportation standards
2. local roads: during routine grader maintenance and gravelling operations
3. signage: on an ongoing basis, staff will watch for and report any instances where regulatory traffic control signage has been damaged, missing or a new sign is required, and be replaced as soon as possible.

Summer Maintenance

Summer maintenance of roads shall be carried out as follows:

1. market, arterial, collector roads: minimum grader maintenance once every month
2. local gravel roads: minimum grader maintenance once every two months
3. dirt and specified roads: grader maintenance as required.

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Winter Maintenance

The Director of Operations is responsible for dispatching winter maintenance equipment in accordance with this policy.

The priority for snowplowing operations will be:

- 1) major emergency routes (e.g. main routes to hospital, airport, etc.)
- 2) airport runways
- 3) school bus routes
- 4) market roads
- 5) local roads
- 6) snowplowing residential driveways (see Policy No. 804 - Snowplow Flags For Driveways)
- 7) other miscellaneous duties

Within that context, the first priority will be to clear the travelled portion of roads and the airport runways. Winging and other maintenance operations will have second priority unless they can be combined with the first.

Municipal snowplow operators will take all reasonable measures to minimize the snow left at private driveways.

Sanding of icy stretches and intersections will be done at the discretion of the Director of Operations or designate. The priority will be intersections, hills and curves on roads. Other areas will be done as required. Frozen culverts will be steamed as required.

The Director of Operations is authorized to approve all routine maintenance operations within the approved budget and will maintain an inventory of roads, bridges and culverts, and signage. Construction projects such as road construction, bridge and major culvert (5 foot/1500mm diameter or larger) installations require budget approval.

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The Municipality may delay or postpone a project, for the purpose of reallocating municipal assets and resources in order to respond to an emergency situation to protect infrastructure deemed as essential to the functioning of the Municipality as a whole. Any actions and issues are to be reported to Council in a timely fashion.

Reeve

Chief Administrative Officer

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